



Job Title:	Maintenance Apprentice	Job Category:	Maintenance
Department/Group:		Reports to:	Maintenance Manager
Location:	Plant # 1-5	Position Type:	Full-time
Compensation:		Probation Period:	90 days
HR Contact:	Carolyn Espinoza	Date Posted:	
Will Train Applicant(s):	Yes	Posting Expires:	NA
Hours:	Shifts Vary		
Benefits:	Medical, Dental, Vision, Life, STD, LTD, 401-K, Vacation & Personal Days		

Applications Accepted By:

IN PERSON:
 Receptionist
 Adept Plastic Finishing 29835 Beck Rd
 Wixom MI 48393

Job Description – Essential

Role and Responsibilities Specific duties include but are not limited to:

- Responsible for the cleanliness of the plant.
- Painting areas of facility
- Work with Maintenance Technician to learn plumbing, electrical, welding, and other maintenance duties.
- Perform light maintenance duties
- Perform preventive maintenance on equipment
- Drive a hi-lo
- Other duties as instructed by supervisor.

Skill and Education requirements:

- Education and Experience: Experience recommended but not required.
- Language Skills: Ability to read and write to communicate with supervisor.
- Mathematical Skills: Basic math such as addition, subtraction, multiplication, and division.
- Reasoning Ability: Ability to solve practical problems and deal with a variety of variables in situations where limited standardization exists. Ability to interpret a variety of instructions, furnished in written, oral, diagram, or schedule form. Ability to present information and respond to questions from managers.

Necessary Attributes:

- Learns and retains new information faster than most
- Consistently meets and exceeds expectations
- Requires minimal supervision
- Focused on what is best for the company
- Ability to meet deadlines
- Proactive
- Ability to work independently
- Team player with a “can-do” attitude

Work Environment: While performing the duties of this job, the employee works near moving mechanical parts. The employee is exposed to wet and humid conditions, fumes, and airborne particles, toxic and caustic chemicals and extreme heat.

Employee Signature:	Name	Date
Approved By:	Name	Date
Last Updated By:	Name	Date/Time