

FOOD SERVICES AIDE

Under general supervision, performs a variety of duties for patient food service and cafeteria. Passes, assembles and picks up patient trays, assists with special functions, prepares foods, cleans and sanitizes assigned equipment and work areas. Assists in patient tray assembly, prepares late trays and stocks trayline and pantries. Prepares cold food as assigned for cafeteria and patients. Delivers patient carts to floor. Distributes and collects patient trays. Operates dish machine including washing, unloading and putting away dishes. Cleans pots and pans. Cleans and sanitizes work areas as assigned. Performs other related duties as assigned.

Minimum Qualifications

1. High school diploma or equivalent.

PATIENT SITTER (PATIENT ATTENDANT SAFETY)

Under direct supervision, and according to established procedures, observes and monitors assigned patient(s) behavior. Provides safety interventions and basic self care needs as needed while providing attention to specific patients' behavioral needs. Accompanies patient(s) for clinical studies, documents pertinent data for observations and notifies appropriate nursing personnel when necessary.

Minimum Qualifications

1. High school diploma or equivalent.
2. Completion of a formal CPR course desirable.

PATIENT CARE TECH (PATIENT CARE ASSOCIATE)

The Patient Care Associate (PCA) is a member of the patient care services team with primary responsibilities for technical, multi-skilled direct and indirect patient care activities. The PCA is assigned to work under the supervision of a registered nurse who delegates tasks based upon patient needs and PCA skills and abilities. The PCA will report all deviations from expected patient parameters to the registered nurse.

1. High school diploma or GED.
2. Graduation from a school of practical nursing ...**OR**...
3. Completion of one of the following:
 - a. A Certified PCA/PCT Program
 - b. A Certified Nurse Assistant Program or equivalent training.
 - c. A Medical Assistant Program.
 - d. An EMT program.
 - e. A phlebotomy training program.With six (6) months direct patient care experience, preferred.

UNIT CLERK

Under direct supervision, and according to established policies and procedures, performs a variety of clerical, reception, logistical, customer service and sitter duties for assigned patient care service or nursing unit. Operates on-line computer terminal to transcribe orders and enter/retrieve/correct patient information. As required by patient population, reviews patient telemetry monitors.

1. High school graduate or equivalent.
2. Previous hospital experience preferred.
3. Six months of prior job experience where substantial computer usage is significant part of job;
OR
3 credit hours of computer classes in computer training (keyboarding, navigation, specific applications) or college program;
OR
Equivalent combination of coursework and experience.
4. Knowledge of medical terminology preferred (e.g., completion of medical terminology/transcription course or unit clerk/unit secretary classes, preferred).

RN (ALL SPECIALTIES)

The Registered Nurse (RN) is a member of the Patient Care Services Team. The Registered Nurse is responsible for the satisfactory completion of nursing care by the nursing team. The RN manages and provides patient care activities for a group of patients and their families through application of independent judgment, communication and collaboration with all team members including ancillary and support services. The role of the Registered Nurse at the DMC encompasses leadership, partnership, collaboration, teaching and supervision. The RN establishes and maintains collaborative relationships with physicians and other health care providers to achieve desired patient outcomes throughout the continuum of care. The RN delegates, assesses, provides and evaluates patient care. The RN assesses, monitors and evaluates patient status by observing the patient, noting data collected by other team members and analyzing this information to independently develop a plan of nursing care which is implemented by the care delivery team under the supervision of the RN. The RN provides and delegates patient care activities to team members based upon patient needs and team member skills/abilities and supervises the delivery of care by other team members. The RN evaluates patient response to treatment and nursing interventions and if needed, revises the plan of care. The RN monitors patient progress and prepares patient for discharge, utilizing established clinical pathways. The RN reports directly to senior unit management, participates in shared decision-making activities and establishes relationships with professionals in other healthcare and community organizations to develop strong partnerships that support improved patient outcomes and the health of the community served.

<i>Minimum Qualifications</i>

1. Graduation from an accredited school of nursing.
2. BSN preferred.
3. Licensed to practice as a Registered Nurse (RN) in the state of Michigan.