



Job Description
FS02-01

SS - Rev Status 2 05/23/12

Position:	Part Production Operator	Department:	Warehouse
Report to:	Plant Manager	Location:	Wixom, MI

Position Overview

Production of parts that meet customer requirements achieving zero quality defects and practicing continuous improvement.

Primary Functions & Responsibilities

Production planning and scheduling
Inventory control of parts and material
Operating machines according to procedure and working instructions
Maintenance of production equipment
Continuous quality inspections including measurements and data record
Continuous improvements of procedures
Part handling
Assist in other duties regarding machine operations
Housekeeping and warehouse organization

Knowledge, Skills and Abilities

Basic math skills
Understanding measuring devices
Forklift operations

Minimum Qualifications

Attention to detail
Reliable
Work well within team environment
Keep work area neat and clean
Follow work rules regarding health and safety

Physical Demands

Capable of lifting up to 30 lbs
Ability to handle industrial chemicals
Standing for long periods of time

Work Environment

Warehouse/Plant
2nd Shift (3pm - 12am)